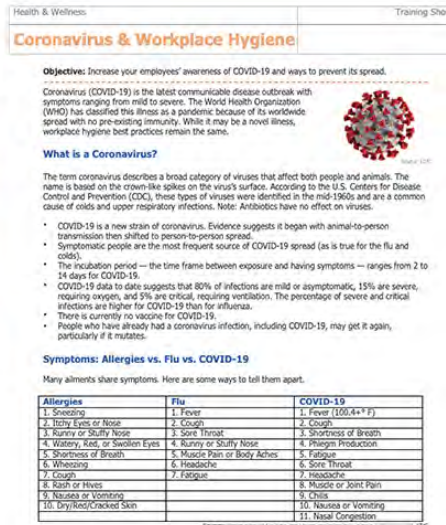
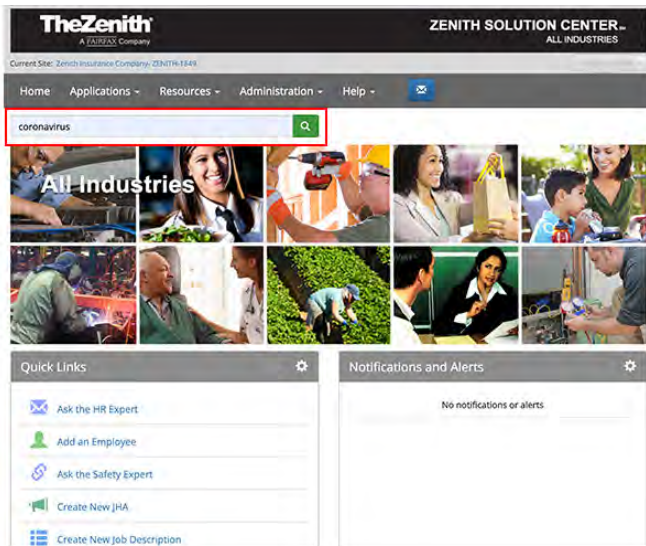


Zenith Solution Center[®] COVID-19 Resources

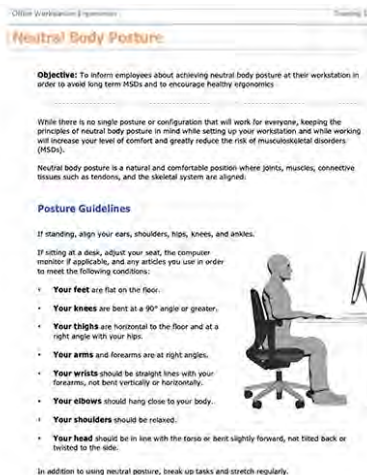
Zenith Solution Center, our no-cost web-based suite of industry-specific tools and resources, offers a number of valuable coronavirus (COVID-19) and related resources to help keep employees safe and productive. These include safety and health best practices guides specific to Agriculture and other industries, a sample COVID-19 Infection Prevention Program, employee training tools, and Human Resources advice.

Risk Management Library[®]

Easily download timely information specific to COVID-19, as well as resources on related topics like handwashing, pandemic flu, aerosol transmissible diseases, and first aid. Easily access Risk Management Library resources by typing “coronavirus,” “COVID-19,” or any other topic in the “search bar” and hitting the green search button.



There are also many resources applicable to employee telecommuting and ‘work from home’ hazards such as computer use and ergonomics, falls, fires, and electrical safety.



Zenith Solution Center COVID-19 Resources, Cont.

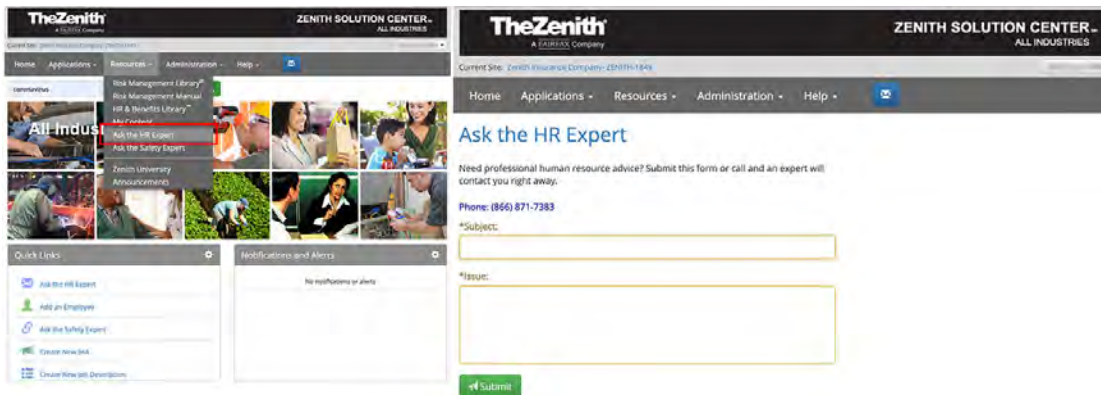
Zenith University

Live and pre-recorded webinars are available on COVID-19 and related topics.

- How to Prevent COVID-19 (Coronavirus) Infection in the Workplace: Best Practices
- Embracing Remote Work During COVID-19
- How to Manage Coronavirus (COVID-19) Anxiety and Safety at Work

Ask the HR Expert

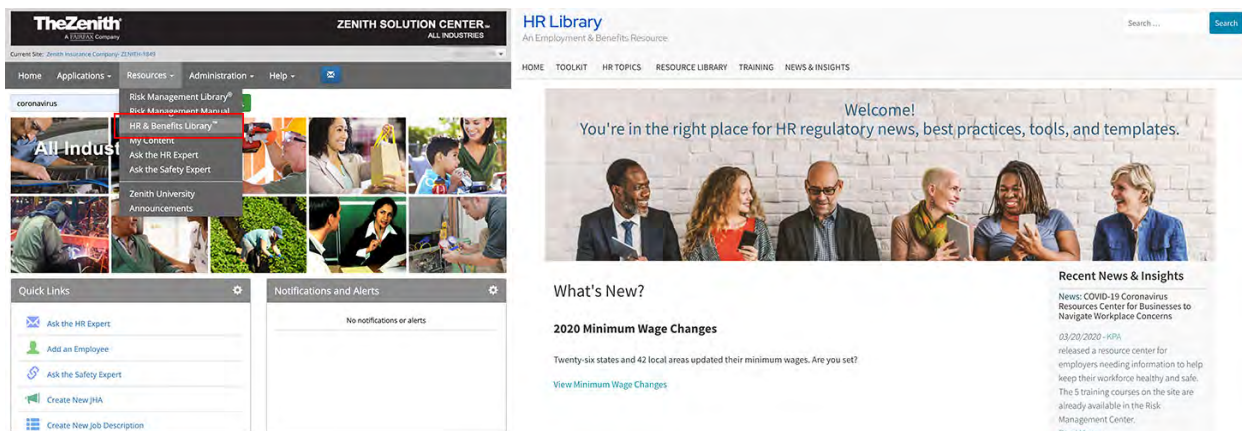
Connect with certified human resources professionals for best practices guidance and answers to COVID-19 related HR questions. Call using a toll-free number or submit questions through an online form. Click the Resources tab and scroll down to Ask the HR Expert.



HR & Benefits Library™

Valuable information and tools on important HR topics, such as federal and state labor laws, recruiting and hiring, employee benefits, and resignation and termination. This library also includes COVID-19 related topics:

- COVID-19 Coronavirus Resources Center for Businesses to Navigate Workplace Concerns
- How the Families First Coronavirus Response Act Impacts Employers
- How Employers Can Manage Coronavirus Anxiety and Safety



Zenith Solution Center COVID-19 Resources, Cont.

Use the Search function within the HR & Benefits Library to quickly locate topics of interest.

The screenshot displays the HR Library interface. On the left, a navigation menu lists various HR topics such as Compensation & FLSA, Laws, Regulations & Litigation, Recruiting & Hiring, Discrimination & Harassment, Employee Benefits, FMLA & Other Leaves, HR Management, Labor Relations, and Corporate Restructuring. The main content area shows search results for 'Resignation & Termination', including an introduction, a 'Voluntary Exit' section, and an 'Involuntary Exit' section. To the right, there is an 'EXIT INTERVIEW CHECKLIST' form with a table for recording the date of completion for each item. The form includes sections for '1. Explain reason for voluntary termination', '2. Deliver and explain final paycheck', '3. Return of company property', '4. Obtain acknowledgment of proprietary rights and confidentiality agreements', '5. Explain benefits', '6. Discuss unemployment benefits', and '7. Termination Document Checklist'.

Getting Access to Zenith Solution Center

Zenith Solution Center is available at no cost for current Zenith policyholders.

To learn more or sign up:
Visit TheZenith.com[®] and scroll down to Zenith Solution Center.

You can also contact us at 800-440-5020 or email ecommerce@thezenith.com.

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