



ZENITH UNIVERSITY

New Hire Orientation Coaching for Optimal Performance

(PRESENTED IN ENGLISH)

Course Description

This course will be presented by Steve Hart, Senior Director of Human Resources at Zenith Insurance Company. The main topics will include:

New Hire Orientation: Helping Employees Start Off Right — Now that the best candidates have been selected and they have accepted the job offer, employers need to get those employees up to working speed. Participants will learn what information they should provide to successfully bring employees on board and working effectively as quickly as possible.

Coaching Employees for Optimal Performance — This component will provide managers and supervisors with key actions to create a working environment that motivates employees to do their best work. Participants will learn how to manage the three main elements of the employee's performance cycle:

- Setting clear expectations
- Coaching
- Evaluating performance

WHO SHOULD ATTEND THIS SEMINAR?

- Business owners
- HR professionals
- Managers and supervisors

To view other courses offered by Zenith, visit
www.thezenith.com/seminars

TheZenith®
WORKERS' COMPENSATION SPECIALISTS

WHEN

Wednesday, March 21, 2012

9 a.m. – 11:30 a.m.

Please arrive at 8:30 a.m. for a free continental breakfast.

WHERE

Zenith Insurance Company
7676 Hazard Center Drive
13th Floor Training Room
San Diego, CA 92108

REGISTER

This course is **FREE** for Zenith policyholders. You may register using the online form at www.thezenith.com/seminars or by contacting Brittany Jamerson at (619) 686-2933 or bjamerson@thezenith.com.

Please include attendee name(s), company information and policy number.

REGISTRATION DEADLINE:
Friday, March 16