

This “virtual” safety compliance kit contains links to tools and resources to help you achieve safety and Cal-OSHA compliance, however, the information contained or referenced in this kit should not be construed as legal advice or be used as a substitute for legal advice. To access any of the topics listed below, click on a link (underlined text) . Either a copy of a document will open or the link will take you directly to a website.

If you need further assistance, please contact Zenith’s Safety and Health department via email, [safety@TheZenith.com](mailto:safety@TheZenith.com).

## Safety Program

- [Safety Program \(IIPP\)- Zenith Risk Management Bulletin](#)
- [Cal-OSHA IIPP Model Program for Intermittent Workers in Agriculture](#) [English / Spanish](#)

## Heat Illness Prevention Program

- [Zenith Preventing Heat Stress - Risk Management Bulletin](#)
- [Cal-OSHA Sample Procedures for Heat Illness Prevention](#)
- [UC Davis Heat Illness Prevention Program - IIPP](#)

## Hazard Communication Program

- [Zenith Hazard Communication : A guideline for Employers - Risk Management Bulletin](#)
- [Cal-OSHA Guide to the California Hazard Communication Regulation](#)

## Lockout/Blockout Program

- [Lockout/Blockout - Zenith Risk Management Bulletin](#)
- [Cal-OSHA Lockout/Blockout Program - English](#)
- [Cal-OSHA Lockout/Blockout Program - Spanish](#)

## Respirator Protection Program

- [Establishing a Respirator Program for Pesticide Use - Zenith Risk Management Bulletin](#)
- [Voluntary Respirator Use – Zenith Risk Management Bulletin](#) [English / Spanish](#)
- [Cal-OSHA Respiratory Protection in the Workplace Guide](#)

## Farm Labor Contractors

- [Cal-OSHA Farm Labor Contractor Safety and Health Guide](#)

## How to Conduct a Safety Meeting

- [Employee Training: A Guide for Employers - Zenith Risk Management Bulletin](#)
- [Agriculture Safety Topics](#)
- [Cal-OSHA Safety & Health Training and Instruction Requirements](#)

To view or print forms, you will need [Acrobat Reader](#), a free application from Adobe Systems. You can download the application for free from the [Adobe website](#).

## How to Complete a Safety Inspection

- [Safety Inspections - Zenith Risk Management Bulletin](#)
- [Zenith - Is your Workplace Safe?](#)
- [Zenith - Three-step Approach to Safety](#)
- [OSHA.GOV - Job Hazard Analysis](#)

## How to Conduct an Incident Investigation

- [Incident Investigations - Zenith Risk Management Bulletin](#)
- [Incident Investigation Form](#)

## Risk Management Bulletins and Safety Topics

To access our entire library of agricultural Risk Management Bulletins and Safety Topics, please [click here](#).

## Cal-OSHA Requirements for Agriculture

- [California's Required Postings](#)
- [California Code of Regulations, Title 8, Section 3440 - Agricultural Equipment](#)
- [California Code of Regulations, Title 8, Section 3441 - Operation of Agricultural Equipment](#)
- [California Code of Regulations, Title 8, Section 3453 - Applicator Rigs, Tanks and Vessels Used for Fertilizer, Insecticide, Pesticide, and Other Chemical Solutions of a Hazardous Nature](#)
- [California Code of Regulations, Title 8, Section 3455 - Overhead Electrical Hazards](#)
- [California Code of Regulations, Title 8, Section 3457 - Field Sanitation](#)
- [California Code of Regulations, Title 8, Section 3457 - Field Sanitation Fact Sheet](#)

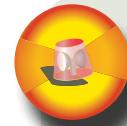
## Resources

- [Zenith Insurance Company - Workers' Compensation Specialists](#)
- [Zenith Insurance Company - Agriculture Seminar and Webinar Series](#)
- [Zenith Insurance Company - Free Safety Resources and Videos \(sign up required\)](#)
- [California Office of Administrative Law - California Code of Regulations](#)
- [California Department of Industrial Relations - Publications](#)
- [California Department of Pesticide Regulation](#)
- [National Institute of Occupation Safety and Health - Agriculture Centers](#)
- [National Ag Safety Database](#)
- [Western Center for Agricultural Health and Safety](#)
- [Occupational Safety and Health Administration - Agricultural Operations](#)
- [US Environmental Protection Agency - Agriculture](#)
- [US Department of Labor - Youth in Agriculture](#)

Follow these next steps using the samples and information provided in this kit.

What do you need to adapt this information to your unique operation?

1. Assign responsibility to one or two person(s)
2. Develop an Illness & Injury Prevention Program using the sample
3. Develop a Heat Illness Prevention Program using the sample
4. Develop a Hazard Communication Program using the sample
5. Develop a Lockout/Blockout Program using the sample
6. Develop a Respirator Protection Program using the sample
7. Review the Farm Labor Contractor booklet to ensure compliance (if applicable)
8. Select safety topics that are applicable to your operation
9. Establish a schedule for safety meetings and address a specific safety topic for each meeting
10. Develop a safety checklist specific to your operation
11. Establish a procedure to complete accident investigations
  - Designate who is responsible
  - Train the designated employees
  - Select a form
12. Select and read the applicable Risk Management Bulletin(s)
13. Review Cal-OSHA requirements and implement as required to ensure compliance
14. Review your company's programs annually and update as needed



## Report Workplace Injuries Within 24 Hours of Notice!

Zenith offers 24/7 accident reporting to help control claim costs. For more information or to report an injury online, visit:

[www.TheZenith.com/ri](http://www.TheZenith.com/ri)

or call

1-800-440-5020

### Zenith Medical Provider Network (ZMPN)

If one of your employees has a workplace injury or illness, Zenith provides treatment through the Zenith Medical Provider Network (ZMPN)—a customized network of physicians, hospitals, outpatient facilities and ancillary service providers which covers the entire State of California.

## Complete and Post the Employee Notices

The posting notices and brochure listed below must be posted in all work locations, in a conspicuous location frequented by employees. Spanish posting notices are required when there are Spanish-speaking employees. (If your work locations are primarily outdoors, you may consider laminating your posting notices to increase their durability.)

1. DWC 7/Medical Provider Network Notice – Please fill in the appropriate information in the blank spaces provided and make sure the information is kept up to date.
2. Zenith Pharmacy Network (ZPN) Posting Notice
3. Time of Injury” Brochure

## Distribute Required Notices to Employees

Distribution of employee notices (listed below) should be accomplished in the manner most suitable for your organization. Please ensure that your method of distribution is designed to reach all employees and that it is documented in detail.

Name of Notice	Policy Inception	Time of Hire	Time of Injury
ZMPN Implementation & New Employee Notice – <i>Please enter your policy inception date in the blank space on the form</i>	✓		
Zenith Pharmacy Network (ZPN) Employee Notice	✓		
ZMPN “New Hire” Brochure (includes required ZPN materials) – <i>Please enter your policy inception date on pages 1 and 9</i>		✓	
ZMPN “Time of Injury” Brochure (includes required ZPN materials, first fill card)			✓
DWC-1: CA Workers’ Compensation Claim Form			✓

**NOTE: The “Required Materials” specified herein are required by law. Failure to post the Employee Notice (DWC-7)/MPN constitutes a misdemeanor under California law and can result in a civil penalty of up to \$7,000**

Disclaimer: Zenith Insurance Company (Zenith) assists employers in evaluating workplace safety exposures. Surveys and related services may not reveal every hazard, exposure and/or violation of safety practices. Inspections by Zenith do not result in any warranty that the workplace, operations, machinery, appliances or equipment are safe or in compliance with applicable regulations. The information contained or referenced herein should not be construed as legal advice or be used as a substitute for legal advice. Safety compliance and employee protection is ultimately the responsibility of the employer.